



Fees & Charges

Dubbo Regional Council

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

WELLINGTON CIVIC CENTRE

FULL HALL (MAIN SECTION AND FORMER SUPPER ROOM)

Venue Hire includes use of the Foyer, dressing rooms, stage, lighting & standard cleaning.

Use of Facilities - Civic Centre

Professional/Commercial	\$0.00	\$106.36	\$1,170.00	Y	PCR	10%
Community/Not-For-Profit	\$0.00	\$68.64	\$755.00	Y	PCR	10%
Schools/Registered Charities	\$0.00	\$57.00	\$627.00	Y	PCR	10%

TWO THIRDS HALL (FORMERLY MAIN SECTION)

Use of Facilities - Civic Centre

Professional/Commercial	\$0.00	\$70.00	\$770.00	Y	PCR	10%
Community/Not-For-Profit	\$0.00	\$57.27	\$630.00	Y	PCR	10%
Schools/Registered Charities	\$0.00	\$47.73	\$525.00	Y	PCR	10%

ONE THIRD HALL ONLY (FORMERLY SUPPER ROOM)

Use of Facilities - Civic Centre

Professional/Commercial	\$0.00	\$18.18	\$200.00	Y	PCR	10%
Community/Not-For-Profit	\$0.00	\$16.36	\$180.00	Y	PCR	10%

continued on next page ...

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	GST	Fee type	GST Code
------	--	-------------------	----------------------------------	-----	----------	----------

ONE THIRD HALL ONLY (FORMERLY SUPPER ROOM) [continued]

School/Registered Charities	\$0.00	\$15.00	\$165.00	Y	PCR	10%
-----------------------------	--------	---------	----------	---	-----	-----

BAR/KIOSK

Use of Facilities - Civic Centre

Professional/Commercial	\$0.00	\$16.82	\$185.00	Y	PCR	10%
Community/Not-For-Profit	\$0.00	\$13.64	\$150.00	Y	PCR	10%
School/Registered Charities	\$0.00	\$10.91	\$120.00	Y	PCR	10%

KITCHEN HIRE (CHARGED DIRECTLY TO THE CLIENT UNLESS OTHERWISE STIPULATED)

Including utilities such as gas, electricity and water.

Use of Facilities - Civic Centre

per day	\$0.00	\$16.36	\$180.00	Y	MB	10%
---------	--------	---------	----------	---	----	-----

WELLINGTON EISTEDDFOD SOCIETY INC

Venue hire of the full WCC charged as a daily rate including up to 12 hours hire. Additional fees apply for hire of equipment and staff overtime – per day	\$0.00	\$80.00	\$880.00	Y	PCR	10%
--	--------	---------	----------	---	-----	-----

CIVIC CENTRE FOYER PER HOUR

Use of Facilities - Civic Centre

per hour	\$0.00	\$6.82	\$75.00	Y	PCR	10%
----------	--------	--------	---------	---	-----	-----

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	GST	Fee type	GST Code
------	--	-------------------	----------------------------------	-----	----------	----------

REHEARSALS/BUMP-IN AND BUMP-OUT

Not on Performance or Event day.

Rehearsals

Those times when no members of the public are present and the client is rehearsing on a day other than performance day.

Bump-in/Bump-out

To be setting up and packing up (set up and set down) for an event including unloading sets, costumes, lights, sound gear, receiving deliveries, setting tables, displaying banners and not on the day of the event/performance. The bump-in/bump-out fee is charged at an hourly rate minimum of four hours. The rate includes one staff member.

Professional/Commercial	\$0.00	\$7.73	\$85.00	Y	PCR	10%
Community/Not-For Profit	\$0.00	\$6.82	\$75.00	Y	PCR	10%
Schools/Registered Charities	\$0.00	\$6.36	\$70.00	Y	PCR	10%

AFTER MIDNIGHT

Use of Facilities - Civic centre

Per 1/2 Hour or Part Thereof	\$70.00	\$6.82	\$75.00	Y	PCR	10%
------------------------------	---------	--------	---------	---	-----	-----

CONTINGENCY VENUE HIRE (IE WET WEATHER)

Bare Set up in Hall (Empty Space)	\$0.00	\$16.36	\$180.00	Y	MB	10%
8 business hours notice required. Deposit must be paid to guarantee availability of the venue and is non-refundable. If booking proceeds, deposit will be credited to the balance owing.						

CATERED EVENTS

Sit down lunches & dinners including balls, weddings & award presentations.
Includes tables, chairs, crockery, cutlery and glassware.

Charge – per person – in lieu of Venue Hire Fee	\$0.00	\$0.73	\$8.00	Y	PCR	10%
Per person charge or minimum venue hire fee applies - whichever is the greater.						

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

CATERED EVENTS [continued]

Full Hall – Minimum	\$0.00	\$105.00	\$1,155.00	Y	PCR	10%
Two Thirds Hall – Minimum	\$0.00	\$70.00	\$770.00	Y	PCR	10%
One Third Hall – Minimum	\$0.00	\$35.00	\$385.00	Y	PCR	10%
White Linen Tablecloth – per tablecloth	\$0.00	\$0.91	\$10.00	Y	PCR	10%
White Linen Napkin – per napkin	\$0.00	\$0.09	\$1.00	Y	PCR	10%
Black Chair Cover (Client covers chairs) – per chair	\$0.00	\$0.27	\$3.00	Y	PCR	10%
Black Chair Cover with White Organza Sash (Client covers chair) – per chair	\$0.00	\$0.45	\$5.00	Y	PCR	10%
Black Chair Cover (WCC covers chairs) – per chair	\$0.00	\$0.55	\$6.00	Y	PCR	10%
Black Chair Cover with White Organza Sash (WCC covers chairs) – per chair	\$0.00	\$0.73	\$8.00	Y	PCR	10%

TEA AND COFFEE STATION

Includes crockery, teaspoons and Urn

Per day	\$0.00	\$4.55	\$50.00	Y	PCR	10%
---------	--------	--------	---------	---	-----	-----

STAFF WAGES – VENUE SUPERVISOR – PER HOUR

Up to 8 hours included in venue hire fee. \$62.00 per hour thereafter. The Front-of-House Duty Person's chargeable time begins from the time the client accesses the building and ends when the public and client vacates the venue. The staff are responsible for overseeing the event from a Workplace Health and Safety (WH&S), First Aid, Responsible Service of Alcohol (RSA) perspective including supervising all bar staff and is the Chief Warden in the case of a fire evacuation. The Front-of-House Duty Person is also the Hirer's first point of contact for information regarding the venue and assistance with controlling and instructing patrons. The Hirer will be invoiced for all additional hours over 8 hours worked by the Front-of-House Duty Person.

Venue Supervisor – per hour	\$0.00	\$5.64	\$62.00	Y	PCR	10%
Sunday – per hour	\$0.00	\$7.27	\$80.00	Y	PCR	10%
Public Holidays – per hour	\$0.00	\$9.09	\$100.00	Y	PCR	10%
Cleaning Staff fee – per hour	\$0.00	\$4.55	\$50.00	Y	PCR	10%

Name	Year 18/19 Last YR Fee (incl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	GST	Fee type	GST Code
------	--	-------------------	----------------------------------	-----	----------	----------

FUNERALS & COMMUNITY INFO SESSIONS (UP TO 4 HOURS)

Full Hall Hire	\$0.00	\$34.55	\$380.00	Y	PCR	10%
----------------	--------	---------	----------	---	-----	-----

YAMAHA CONCERT GRAND PIANO HIRE

Per day + Tuning costs

Professional/Commercial	\$0.00	\$31.36	\$345.00	Y	PCR	10%
Community/Not-For-Profit	\$0.00	\$5.91	\$65.00	Y	PCR	10%
Schools/Registered Charities	\$0.00	\$5.45	\$60.00	Y	PCR	10%

PIANO TUNING

Piano Tuning – per hire	\$0.00	\$20.00	\$220.00	Y	PCR	10%
-------------------------	--------	---------	----------	---	-----	-----

MISCELLANEOUS HIRE

Carpet Hire – per session	\$0.00	\$4.55	\$50.00	Y	PCR	10%
---------------------------	--------	--------	---------	---	-----	-----

*DRTCC equipment can be utilised at Wellington Civic Centre, charged at DRTCC Revenue Policy rates subject to availability.

EXTERNAL HIRE :

Use of Facilities - Civic centre

Chairs – per Chair per Day	\$3.00	\$0.36	\$4.00	Y	PCR	10%
Tables – per Table per Day	\$10.00	\$1.36	\$15.00	Y	PCR	10%
Glasses – each	\$2.00	\$0.23	\$2.50	Y	PCR	10%
Crockery – per Setting	\$2.00	\$0.23	\$2.50	Y	PCR	10%
Cutlery – per Setting	\$2.00	\$0.23	\$2.50	Y	PCR	10%